

# Coppin STATE UNIVERSITY Campus Security Report 2009



# Campus Security Report 2009

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# Message From Director OFFICE OF PUBLIC SAFETY

Public Safety, as reflected in our Mission Statement, places the safety and well being of the Coppin Community as top priority.

As a department, we are committed to the pursuit of excellence and hold the values of Integrity, Fairness, and Service central to our conduct. The Police Department will continue to maintain, through professional and academic training, the highest possible professional standards and state of readiness to serve the Coppin Community. Further, the Department is committed to professional cooperation with the police and law enforcement community at all levels of government; at the same time ensuring professional growth and development of department members.

I would like to emphasize the fact that we take the issue of campus safety seriously and we will continue to work on developing new programs to make our campus as safe as possible. I ask for the assistance and cooperation of every member of our community and invite you to join us by doing your part to protect yourself and your property.

It is highly advisable that you acquaint yourself with the rules and regulations of the campus, and use the information contained on this manual and other sources to help foster and maintain a safe environment for yourself and others on the campus. I welcome any comments, suggestions and remarks you may have concerning police operations and public safety.

I would like to thank you for reading our manual and hope that you take a few minutes to explore the information that is provided. The Coppin State Police Department is committed to providing effective policing and quality customer service to the university community and the surrounding area.

Leonard Hamm Director of Public Safety

### **Public Safety Overview**

### Mission Statement

Our mission is to enhance the living, learning, and working experience at Coppin State University by protecting life, maintaining order and safeguarding property of our students, faculty, staff and visitors of Coppin State University and the surrounding community. We are committed to the pursuit of excellence and hold the values of Integrity, Fairness and Service central to our conduct. The Police Department will continue to maintain, through professional and academic training, the highest possible professional standards and state of readiness to serve the Coppin Community. We fulfill this purpose by providing our community with a full range of services that meet the highest professional standards of campus public safety. We are committed to working with the community to define our priorities and build lasting partnerships at the same time ensuring professional growth and development of department members. Our core values guide us in this mission.

### Authority

The Education Article 13-601 in the Annotated Code of Maryland establishes the authority from which the Coppin State University Police Force conducts its day to day operations. According to this law, Coppin State University Police Officers have all the powers of any peace or police officer in the State. Furthermore, the Coppin State University Police Force is the primary agency responsible for policing property owned, leased, operated and/or controlled by the University. In order that the Coppin State University Police Force may better serve the University Community, the University has entered into a "Concurrent Jurisdiction Agreement" with the Baltimore Police Department. Under the Agreement, in addition to our statutory jurisdiction and authority, the Baltimore Police Commissioner has given enforcement authority to the Coppin State University Police in those areas considered to be contiguous to the University. The University Police Force and the Baltimore Police Department have a mutual and positive working relationship and provide assistance and expertise to each other as needed.

### Our Mission and Values

The Coppin State University Police Department is committed to rendering the highest quality law enforcement and public safety service to the students, faculty, and staff and visitors of Coppin State University and the surrounding community. We are committed to the pursuit of excellence and hold the values of Integrity, Fairness, and Service central to our conduct. The Police Department will continue to maintain, through professional and academic training, the highest possible professional standards and state of readiness to serve the Coppin Community. Further, the Department is committed to professional cooperation with the police and law enforcement community at all levels of government; at the same time ensuring professional growth and development of department members.

### INTEGRITY

We firmly adhere to the values set forth in this document and our professional ethics. as outline in the Law Enforcement Code of Ethics. We expect every member of our department to uphold the highest ethical standards at all times.

### RESPECT

We treat all members of the community and each other with courtesy, fairness. and dignity.

### **PROFESSIONALISM**

We will continually develop our knowledge, skills, and abilities to the highest levels possible to enable us to provide the finest public safety services to the Coppin State University community. Our approach is based on a commitment to excellence, innovation, and continuous improvement.

### **ACCOUNTABILITY**

We value the opportunity to serve the community and will ensure that our conduct always merits trust and support. We will accept full responsibility for our actions and will take appropriate actions to meet community and professional expectations.

### **SERVICE**

We are committed to enhancing public safety and increasing the community's sense of security. We will work in partnership with the community to identify and solve problems that affect the quality of life on campus. We demonstrate our commitment to serve by placing the needs of others ahead of our own.

### **MENTORING**

We recognize that individual and team contributions are essential to a highperforming department. By sharing insight and guidance, and creating learning opportunities, we acknowledge that each member of our department makes a valuable contribution to our purpose and vision.

### **APPRECIATION**

We are proud of our profession, our colleagues, our department, and Coppin State University. We recognize the sacrifices our members make to ensure the safety and security of the community. We will do everything possible to ensure that all our members feel appreciated and duly rewarded for their contributions.

### **The Campus Security Act**

The Campus Security Act requires colleges and universities to:

- Publish an annual report every year by October 1 that contains three years of campus crime statistics and certain campus security policy statements.
- Disclose crime statistics for the campus, public areas immediately adjacent to or running through the campus, and certain no-campus facilities and remote classrooms. The statistics must be gathered from campus police or security, local law enforcement, and other University officials who have "significant responsibility for student and campus activities."
- Provide "timely warning" notices of those crimes that have occurred and pose an ongoing "threat to students and employees."
- Disclose in a public crime log "any crime that occurred on campus or within the patrol jurisdiction of the campus police or the campus security department and is reported to the campus police or security department."
- The Coppin State University Department of Public Safety is responsible for preparing and distributing this report.





### **Jeanne Clery Act**

The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act is the landmark federal law, originally known as the Campus Security Act, which requires colleges and universities across the United States to disclose information about crime on and around their campuses.

Because the law is tied to participation in federal student financial aid programs, it applies to most institutions of higher education both public and private. It is enforced by the U.S. Department of Education.

The "Clery Act" is named in memory of 19-year-old Lehigh University freshman Jeanne Ann Clery who was raped and murdered while asleep in her residence hall room on April 5, 1986.

Jeanne's parents, Connie and Howard, discovered that students had not been told about 38 violent crimes on the Lehigh campus in the three years before her murder. They joined with other campus crime victims and persuaded Congress to enact this law, which was known originally as the "Crime Awareness and Campus Security Act of 1990."

The law was amended in 1992 to add a requirement that schools afford the victims of campus sexual assault certain basic rights, and was amended again in 1998 to expand the reporting requirements. The 1998 amendments also formally named the law in memory of Jeanne Clery.

The law was most recently amended in 2000 to require schools beginning in 2003 to notify the campus community about where public "Megan's Law" information about registered sex offenders on campus could be obtained.

### Officers and Their Training

The Training Section is in charge of coordinating and developing training for the entire CSU Police Department (CSUPD). Our sworn police officers are required to attend various types of training year round. This training includes firearms, defensive tactics, CPR, and critical incident response. The Training Section seeks out new training while identifying training needs in the department.

The Training Section further oversees the Field Training Program for newly Hired officers. Newly hired officers will not be allowed to act as an independent officer until they successfully complete the program. The Training Section further performs various duties that include making sure that all officers are trained on all their issued equipment, writes lesson plans for training and approves lesson plans written by department instructors. The training environment in law enforcement is ever changing due to advanced technology and needs of the university community. The Training Section makes sure that CSUPD stays on the cutting edge of law enforcement and assures that all officers are properly trained to meet the needs of the CSU community.

Several CSPD officers possess advance training. Three officers are certified firearms instructors, 10 are bike patrol officers, and 2 are detectives.

The police department is a 24-hour/7 day a week operation. Individuals may report a crime or other emergencies at any time of day or night by calling (410)951-3900 or by walking into the main office located in the Frances Murphy Research Center or the police substation located in the Tawes Center. To give anonymous information, please call (410) 951-7070 and leave a message.

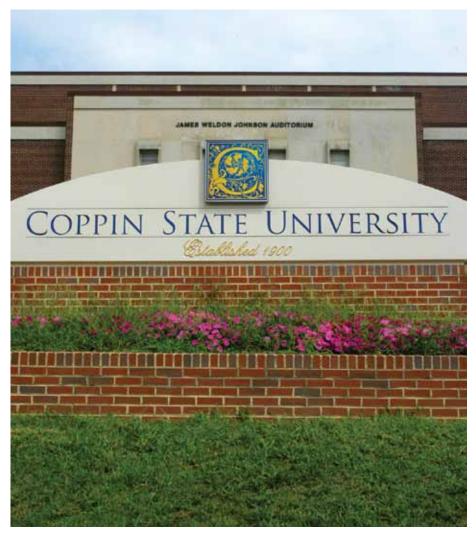
In addition to reporting incidents directly to the Department of Public Safety, reports can be made to:

- Athletic Coaches
- Organization Advisors
- Immediate Supervisor
- Peer Counselors

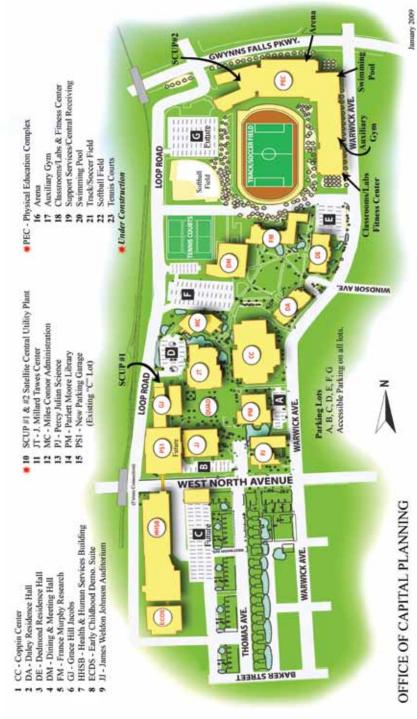
Each incident will be investigated by a sworn police officer and followed up by an investigator. Incidents that occur within the jurisdiction of the University are maintained in a daily log and are open for public inspection during regular business hours (9am - 4pm, Monday - Thursday | 9am - 3pm, Friday).

### **Coppin State University Buildings**

The Office of Capital Planning, Construction, & Contracts is committed to providing quality services for the long range development of the Campus Facilities Master Plan, daily operations and maintenance as well as the timely delivery of products and services at competitive pricing. Currently, the campus incorporates 15 major buildings, which include academic and instructional support facilities, residential and auxiliary support facilities, administrative support facilities, institutional research facilities, and advancement facilities.



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### **Parking Regulations**

The Coppin State University Police Department monitors parking for the faculty, staff, and students. All handicap individuals are required to register with the Department of Public Safety before parking on campus. Parking on Coppin State University's campus is a privilege afforded by the university. Staff/Faculty and student parking is on a first-come basis. In the general parking areas, reserved parking spaces are the numbered spaces located throughout the campus.

# ALL PARKING ON COPPIN'S CAMPUS IS BY **PERMIT ONLY**

All vehicles operated by students, faculty, and staff must be registered with Public Safety. Registration fees vary, based on the type of permit that is issued and fees may be increased based on the needs of the University. Each registered vehicle is identified by the parking hangtag. The hangtags are color coded to identify the vehicles' type of parking privilege. There is no fee for Visitor parking permits. The Department of Public Safety is open for vehicle registration between the hours of 9:00am – 4:00pm, Monday - Thursday and 9:00am - 3:00pm, Friday. Any vehicle parked on the campus without a parking permit will be issued a citation and may be subject to be towed. Vehicles on Coppin State University property not displaying all required visible forms of identification/validation and left without use for forty-eight (48) hours will be considered abandoned and subject to removal from the campus at the vehicle owner's expense.

Freshman resident students are not allowed to park on campus. Parking privileges for resident students begins at the sophomore classification level.

The parking regulations in this book are designed to control the flow of traffic, protect pedestrians, permit access of emergency vehicles and provide parking spaces as fairly and as conveniently as possible for the faculty, staff, students, and visitors. Regulations must be observed at all times including examination periods, registration, summer sessions, and inclement weather. These regulations apply to everyone operating a motor vehicle on the property of Coppin State University. Failure to comply with these traffic regulations could constitute a violation subject to penalties and fines.

### **Policy**

It is the policy of the university to assist employees, students, and visitors as much as possible consistent with the university's parking rules and regulations.

The university is not responsible for damage to or theft of vehicles operated on or parked on the campus, or injured occupants of such vehicles unless it is clearly established that such damage or injury resulted from an act of the Coppin State University.

Parking fees established by the university are effective for the duration of one academic year. These fees are generally non-refundable.

Faculty and staff employed after the beginning of the academic year will have their parking fees pro-rated.

The university reserves the right to utilize any reserve parking space(s) without consulting the space holder in advance.



### **Satellite Parking** & Shuttle Bus Service

Parking is available at the following locations:

2001 Elgin Avenue	(83 spaces) Walters Relocation Elevated Lot
1915 Windsor Avenue	(59 spaces) New Shiloh Baptist Church
2030 Elgin Avenue	(41 spaces) New Shiloh Baptist Church

Those who choose to park on one of the satellite parking lots must have a valid CSU parking permit visible in your vehicle.

A shuttle service to and from Coppin State University to satellite parking locations is available five (5) days a week from 7:00 am to 11:00 pm. The two (2) shuttle buses run a continuous loop to each stop in approximately 15 minute intervals during peak hours (7:00 am to 10:00 am and 4:00 pm to 7:00 pm) One (1) bus during off-peak hours runs every 25-30 minutes from 10:00 am to 4:00 pm & from 7:00 pm to 11:00 pm. Anyone wishing to ride the shuttle bus must show valid Coppin State University ID.

The shuttle is a coach bus with Elegance Bus Tours written on the side. There are signs posted in the window of each bus identifying CSU shuttle service. One of the four (4) shuttle stops is at the Mondawmin Mall Metro station across from Bus Terminal #7 for anyone who wishes to take the subway. (See attached shuttle bus route and parking lot locations)

If you need any additional information, please feel free to contact the Office of Public Safety at 410-951-3900.

### **Parking Citations**

If you get a citation, you may pay for it in person between 9:00am and 4:30pm on any weekday at:

Coppin State University Cashier's Office Miles W. Conner Building 2500 West North Avenue, Baltimore, MD 21216

Once the ticket has been paid, the receipt must be presented at the Frances Murphy Research Center Police Department's Main Office during administrative hours (9:00am - 4:00pm, Monday - Thursday and 9:00am -3:00pm, Friday). Failure to bring the receipt to the Police Department Main Office will result in the flagging of your tags with MVA.

### If you want to request a trial, please sign the back of the ticket and send or bring it within fifteen (15) days to:

Coppin State University Office of Public Safety Frances Murphy Research Center 2500 West North Avenue Baltimore, MD 21216

### If you have any questions please call:

Coppin State University Public Safety Office at (410) 951-3900

### **University Emergency Procedures**

The preparedness of this campus in case of an emergency incident is a high priority issue. Any change in the national threat level will be closely monitored, as will any specific threats to the safety of the Coppin State community. Information concerning the safety and security of this campus will be disseminated to the community through all available avenues of campus communication (emails, text message system, etc.) and if applicable, any recommended campus actions will be detailed.

The Coppin State University Police Department automatically implements response protocols based upon the current threat level at the national and local level to mitigate risk at this institution. These response protocols activate different levels of operational activities undertaken by the Coppin Police Department to provide enhanced services to the community and to engage the community in a collaborative state of vigilance against threatening activities. The Coppin Police Department would like to make you aware of the impact that a heightened state of alert has to the campus community by providing general information about the institutional response the campus can expect and what is expected of community members during these uncertain times.

The Coppin State Police Department continually reviews and revises procedures that are needed to implement the state of preparedness policy during critical incidents that occur on campus. The new policy/procedure will include:

- Establishing an emergency response based on federally designed Incident Command System protocols;
- Implementing a Disaster Response Protocol model based upon an Incident Response Team comprised of high level campus administrators, an Emergency Operations Center comprised of major resource holders, and an Incident Command System team comprised of CSUPD officers trained to coordinate on-scene activities at major incidents;
- Implementing an Early Warning System Emergency Program to provide instant notification of the campus community to imminent dangerous conditions. Upon activation of the Early Warning System Emergency Program, campus community members should:
  - Seek shelter within the closest building;
  - o Seek information about the emergency from the following resources:
    - > www.coppin.edu
    - > (410) 951-3000 Main campus line
    - > (410) 951-3900 Department of Public safety

For the duration of any heightened threat condition, the Coppin State Police will engage in the following activities on a daily basis to augment normal safety and security activities:

Maintaining an institutional liaison with local, state, and federal
agencies to facilitate information sharing with the campus community; and,

• Providing increased uniformed police officer visibility at designated areas and during campus special events

### What can you do as a community member?

We are calling upon you as a member of the community to be vigilant in immediately reporting suspicious activity that you observe on campus. Your knowledge of personal space and areas you frequent on campus enable you to best judge persons or conditions that are out of place or suspicious. When you observe anything that seems out of the ordinary, we encourage you to immediately call the Coppin State Police immediately at x3900 from a campus phone or 410-951-3900 from off campus or cell phones. Your assistance in alerting us to suspicious conditions, events, or persons is a critical component of maintaining safe and secure campus and the CSUPD is dependent on a collaborative campus community to maintain safety successfully at this institution.

### **Campus Emergency Notification System**

Coppin State University's state-of-the-art notification system sends messages instantly and simultaneously to all registered text message capable mobile phones, Blackberries, wireless PDAs, pagers, Smart or Satellite phones, and e-mail addresses. The service will also post these messages on the university's Web site. Additionally, the messages will "pop up" on the computer screen for anyone using Google, Yahoo, or AOL as their home page. Students, faculty and staff are strongly encouraged to register - it only takes a minute. This will be the surest way for you to receive notifications critical to your safety and well-being, as well as other campus information you may want to opt-in to receive.

In case of an emergency situation on campus, we strongly encourage you to keep your own supply of food and water to last for at least a day or two. You should also consider keeping items such as a flashlight, spare batteries, a portable radio, medicine, and other necessary personal supplies in your office area and/or dormitory room. In the event of a campus emergency, we will utilize all available state and federal disaster relief agencies such as the Federal Emergency Management Agency (FEMA) and the Maryland Emergency Management Agency (MEMA) to provide food and water.

Providing information about all disaster scenarios is impossible given the variety of potential threats that might occur.

• MEMA overview of the MD Threat Alert System and guidance for

citizens, businesses, and schools

- Maryland Emergency Management Agency
- American Red Cross Homeland Security Advisory System
- FEMA site dealing with national security emergencies and terrorism

If questions arise, you are encouraged to call the Department of Public Safety at (410) 951-3900.

### **E2 Campus**

### CSU TEXT MESSAGING SYSTEM

e2Campus is a patent-pending universal notification system that allows designated administrators to send time-sensitive messages to mobile phones, email, and/or pagers of their subscribers (students, faculty, staff, radio stations, TV stations, and others). In the event of an emergency, subscribers can get notified immediately of the situation, wherever they are geographically.

### **For New Users**

If you have not signed up for any Message Alert, go to http://www.coppin.edu/TextAlert/

- Click on the "Sign Up Now!" link next to the photo
- Read the instructions and fill in the appropriate information. Please note that this is a system separate from our Network and is handled completely by the third party omnialert. Usernames and passwords you create come under their control. Under Optional Groups, select the messages you wish to receive.

Once you sign up, you will receive a confirmation code in a text message to the number you supplied. Enter this confirmation code next.

• Once you see the confirmation screen, you are signed up.

### (Frequently Asked Questions)

Q: How do I Opt-Out (remove myself) from receiving e2Campus alerts?

A: Please log into your account to opt-out for e2Campus alerts for your school. You may opt-out of one particular group or the entire service.

**Q:** What is a universal notification system?

A: A universal notification system is defined as a platform to deliver a notification to an entire audience by all means necessary; therefore creating universal coverage to increase the odds that a particular subscriber received the notification in a timely manner.

**Q:** What is a notification?

A: A notification is defined as a form of communication that delivers descriptive information about news or an event, unlike a bell or siren that communicates little information.

Q: Do I need to install software and/or hardware in order to have e2Campus?

A: NO. e2Campus is a 100% web-based software system, so you do not need any additional software or hardware. All you need is a web browser with an Internet connection and you are up and running! You can look at e2Campus as a Public Safety "Utility"- always on and ready for action.

Q: Will any person receive unsolicited messages ("SPAM") on their mobile phone?

A: NO. e2Campus enforces a ZERO SPAM policy which clearly prohibits unsolicited messages, and e2Campus does not sell the contact information of our subscribers to third party marketers.



### **Emergency Phones**

### **BLUE LIGHT PHONE INSTRUCTIONS**

When you approach the emergency phone, you will see two buttons; one large red button for emergencies and one small black button for obtaining information. When you press and activate the emergency button, the blue light at the top of the pole will light up and the phone will state your location. After hearing the voice recording, you will be able to talk to the dispatcher. Please keep in mind that there is a pause for about 5 seconds before you will hear the dispatcher's voice. After you hear the dispatcher's voice, you can exchange dialog and state your emergency. A police officer will be dispatched to your location simultaneously. The dispatcher will remain on the line until a police officer arrives. Upon arrival of the officer(s), the dispatcher will disconnect.

If you are requesting information, then you should press the black button. The black information button will connect you to the dispatcher. The emergency blue light at the top of the pole will not activate. The dispatcher will provide you with the requested information and/or assistance.

### **Emergency Evacuation Routes**

### **Administration Building**

- 1 South exit (front doors)
- 1 Northeast exit (near motor pool)
- 1 Northwest exit (near Loop road)

### **Tawes Center Basement Level**

- 1 East exit (facing Coppin Center)
- 1 North exit (facing Administration)

### **Tawes Center 1st Floor**

- 2 Southwest and Southeast exits (front doors)
- 1 Northwest exit (rear door)
- 1 Northwest exit (inside of Student Activities Office)
- 1 West exit (inside of the janitor's closet, in the canteen area)

### **Auditorium**

- 8 East exits (front doors, 6 on northeast end and 2 on southeast end)
- 1 Southside basement level (southeast corner)
- 1 Southside basement level (southwest corner)
- 1 West exit (stage area but that door has a lock on it)

### **Coppin Center**

- 1 Northwest exit (motor pool area)
- 1 North exit (shop area basement)
- 1 East exit (shop area basement)
- 2 East exits (rear hallway, south end)
- 8 South exits (rear hallway, south end)
- 2 West exits (front doors)
- 1 West exit (near pool area)
- 1 South exit (facing Library)

### **Daley Hall**

- 1 Northeast exit (near meeting room)
- 2 Northwest exits (front door and service entry area)
- 3 North exits (stairwell #1 facing Dining Hall)

### **Dedmond Hall**

- 1 Northwest exit (front doors)
- 1 Northeast exit (inside Laundry Room)
- 1 North exit (in stairwell near Restrooms)

### **Dining / Meeting Hall**

- 1 Southwest exit (front door)
- 2 East exits (in lobby and school store eastside of building)
- 1 West exit (in Dining room area 1st floor)
- 1 Northeast exit (in rear)
- 1 Northwest exit (in rear)

### **Grace Hill**

- 1 East exit (front doors)
- 1 East exit (basement level by new elevators)
- 1 South exit (basement level by new elevators)
- 2 North exits (facing Lot D, one closed at basement level due to construction)
- 1 West exit (closed due to construction, basement level)

### Library

- 1 Southwest exit (southside basement level near Parren J. Mitchell room)
- 1 South exit (on loading dock)
- 1 West exit (front doors)
- 1 North exit (front doors)

### **Research Center**

- 2 South exits (front doors and southeast corner)
- 1 Northwest exit (near 2nd floor vending machine)
- 2 West exits (Capital Planning hallway and automatic doors 2nd floor)
- 1 North exit (new classrooms facing construction)
- 1 Southwest exit (new classrooms)
- 1 Northeast exit (by locker rooms)

### Science Center

- 3 West exits (front door, front south corner and 1st floor north stairwell)
- 1 Northeast exit (1st floor north stairwell)
- 1 South exit (but that leads to a chained in area outside)
- 2 East exits (this leads to the same chained in area outside)

### **Lost & Found**

All items lost on University property are processed through Lost and Found located on the first floor of the Frances Murphy Research Center at the north end of campus (across from Dedmond Hall near parking lot "E"). Campus Police will log all items turned in with the date it was found, description of property, and building or location where found. All items are held for 6 months. After 6 months, the items will be disregarded.

Found property will be accepted at the University Police Department 24 hours a day seven days a week. Additionally, you can drop off found property to the campus police department located inside of the Tawes Center Substation Location or the main administrative office located in the Research Center.

You may call or come into the Frances Murphy Research Center to check to see if your lost item was turned in. If your item was not turned into this department, please provide your name, a description of the item, a description of where you think you might have lost it, and your contact information (phone number and /or e-mail address). We will add your item to the "Lost" list, and someone will contact you if it is turned.

Lost and Found items can be claimed between the hours of 9am to 3pm, Monday through Friday. Missing property should be reported as soon as the discovery is made either by utilizing the Lost Property/Found Form or by coming into the University Police Department at the Tawes Center or at the Research Center. Everyone is encouraged to bring any found items to Public Safety, so that we can increase the chances that people will be reconnected with their missing belongings.

For further information or assistance, please contact the University Police Communications Center at ext. 3900 from on campus, or (410) 951-3900 from off campus. If you have found an item, please bring it to The Frances Murphy Research Center or Tawes Center Substation office.

### **Uniform Crime Reports**

The Uniform Crime Reports (UCR) contains official data on crime that is reported to law enforcement agencies across the United States, who then provide the data to the Federal Bureau of Investigation (FBI). UCR focuses on index crimes, which include murder and non-negligent manslaughter, robbery, forcible rape, aggravated assault, burglary, larceny/theft, motor vehicle theft, and arson. UCR is a summary-based reporting system, with data aggregated to the city, county, state, and other geographic levels. Crime statistics are compiled from UCR data and published annually by the FBI in the Crime in the United States series. To address limitations of UCR, the FBI has developed the National Incident Based Reporting System (NIBRS) system, which is slowly.

### **Police Services**

CSU Police are vested with full law enforcement powers and responsibilities, identical to the local police or sheriff in your home community, and have met the police training certification requirements of the State of Maryland. Section 13-201 of the Education Article establishes, "the University of Maryland Police Force" with all the powers of a peace and police officer in this State. The Officers are trained at approved police academies and the Maryland Police and Corrections Training Commission. They receive additional in-service and specialized training in first aid, firearms, defense tactics, legal updates, evidence gathering, traffic accident investigation, crime prevention and drug suppression operations. Additionally, we provide information on arrest and serious crimes to the Maryland State Police on a monthly basis, for inclusion in the Federal Bureau of Investigation's (FBI) Uniform Crim Report. The serial numbers of vehicles and office equipment stolen from campus are reported nationwide through the National Crime Information Center (NCIC). Monthly crime statistics can be obtained through the University's web site, link to Public Safety, crime statistics. Also, the FBI publishes National Crime Statistics each October for the previous year. This publication can be found in most public and/or college libraries.

Dialing 410-951-3900 from any campus telephone will provide direct contact with campus police. Members of the University community are urged to notify the Police Department immediately of any criminal activity or other emergencies occurring on campus. The best cooperation you can give us comes from knowing about us and knowing the campus environment; and making a commitment to do your part to ensure that environment is safe and secure.

### **Services Provided**

### **Emergency Response to**

**CRIMES IN PROGRESS** LIFE THREATENING INCIDENTS

### **Foot Patrol & Patrol with**

MARKED POLICE VEHICLE **BICYCLE** 

### **Crime & Incident Reporting Routinely Provides Data to**

INTERESTED COMMUNITY MEMBERS STATE OF MARYLAND FEDERAL BUREAU OF INVESTIGATION (FBI)

All services are provided 24 hours a day, 7 days a week.

### Protect and Serve

The Law Enforcement Unit of the Department of Public Safety is a team of professionals working to provide a safe environment in which the educational mission of the University can be fully realized. The Department of Public Safety is service oriented and tailored to meet the needs of an urbancentered institution. We provide crime prevention and control, criminal investigations, traffic and parking management, physical plant security, disaster coordination, maintenance of public order and other related services. The officers of the department are responsible for the enforcement of all state and local laws. The department's ability to function as an independent law enforcement agency enables it to provide sensitive, measured approach to all situations requiring police assistance while still maintaining the autonomy of the University.



### Office Locations

### **Frances Murphy Research Center**

Public Safety's main office is located on the first floor of the Frances Murphy Research Center. Faculty, Staff, and Students can obtain campus ID cards and parking permits at this location. Individuals can also walk-in and request a copy of a report, report a crime, or provide any information about a suspicious individual or situation. Lost property reports and found property can be completed and/or turned in the Frances Murphy Research Center location. Payment receipt must be presented at the Police Department's Main Office in the Frances Murphy Research Center for proper payment credit.

### **Tawes Center**

The police substation and communications center is located in the Tawes Center. Lost property reports and found property can be completed and/or turned in at the Tawes Center location.

### Student Responsibility

The cooperation, involvement, and personal support of students in a campus safety program are crucial to the success of the program. Students must assume responsibility for their own personal safety and the security of their personal belongings by taking, simple common sense precautions. The students' awareness of their environment and their surroundings is the best place to start.

- Exterior doors to the residential areas should never be propped open. Residents should ask visitors to identify themselves before allowing them access to the building or to their rooms.
- Key(s) should be carried at all times and never loaned to others.
- Cars should be parked in lighted areas and kept locked at all times. Valuables should be concealed.



FRANCES MURPHY RESEARCH CENTER



**TAWES CENTER** 

### **Definitions of Reportable Crimes**

### **Criminal Homicide**

Murder and non-negligent manslaughter.

The willful (non-negligent) killing of one human being by another.

### **Negligent Manslaughter**

The killing of another person through gross negligence.

### Forcible Sex Offenses Forcible Rape

The carnal knowledge of a person, forcibly and/or against that person's will; or not forcible or against the person's will, where the victim is incapable of giving consent because of his or her temporary or permanent mental or physical incapacity (or because of his or her youth).

### **Forcible Sodomy**

Oral or anal sexual intercourse with another person, forcible and/or against that person's will, where the victim is incapable of giving consent because of his or her youth or because of his or her temporary or permanent mental or physical incapacity.

### **Sexual Assault with an Object**

The use of an object or instrument to unlawfully penetrate, however slightly, the genital or anal opening of the body of another person, forcibly and/or against the person's will, where the victim is incapable of giving consent because of his or her youth or because of his or her temporary or permanent mental or physical incapacity.

### **Forcible Fondling**

The touching of the private body parts of another person for the purpose of sexual gratification, forcibly and/or against that person's will, where the victim is incapable of giving consent because of his or her youth or because of his or her temporary or permanent mental or physical incapacity.

### **Non-forcible Sex Offenses Incest**

Non-forcible sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.

### **Statutory Rape**

Non-forcible sexual intercourse with a person under the statutory age of consent.

### Robbery

The taking or attempting to take anything of value from the care, custody, or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear.

### **Aggravated Assault**

An unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by a means likely to produce death or great bodily harm. (It is not necessary that injury result from an aggravated assault when a gun, knife, or other weapon is used that could and probably would result in serious personal injury if the crime were successfully completed.)

### **Burglary**

The unlawful entry of a structure to commit a felony or a theft. For reporting purposes, this definition includes: unlawful entry with intent to commit a larceny, housebreaking, safe-cracking, and all attempts to commit any of the aforementioned acts.

### **Motor Vehicle Theft**

The theft or attempted theft of a motor vehicle. (Motor vehicle theft is classified as any case where an automobile is taken by a person not having lawful access, even if the vehicle is later abandoned, including joy riding.)

### Arson

Any willful or malicious burning or attempt to bum, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, or personal property of another,.

# **Coppin State Crime Statistics**FOR THE YEAR 2006

OFFENSE	ON-CAMPUS	RESIDENTIAL FACILITIES	NON-CAMPUS	PUBLIC PROPERTY	TOTAL
MURDER/NONNEGLIGENT MANSLAUGHTER					
NEGLIGENT MANSLAUGHTER					
SEX OFFENSES, FORCIBLE					
SEX OFFENSES, NON-FORCIBLE					
ROBBERY	7				7
AGGRAVATED ASSAULT	6	5			11
BURGLARY	2	3			5
MOTOR VEHICLE THEFT					
ARSON					
LIQUOR LAW ARRESTS					
LIQUOR LAW VIOLATIONS REFERRED FOR DISCIPLINARY ACTION	2				2
DRUG ARREST					
DRUG LAW VIOLATIONS REFERRED FOR DISCIPLINARY ACTION	11				11
ILLEGAL WEAPONS POSSESSION ARRESTS					
ILLEGAL WEAPONS POSSESSION VIOLATIONS REFERRED FOR DISCIPLINARY ACTION					

# **Coppin State Crime Statistics**FOR THE YEAR 2007

OFFENSE	ON-CAMPUS	RESIDENTIAL FACILITIES	NON-CAMPUS	PUBLIC PROPERTY	TOTAL
MURDER/NONNEGLIGENT MANSLAUGHTER					
NEGLIGENT MANSLAUGHTER					
SEX OFFENSES, FORCIBLE	1				1
SEX OFFENSES, NON-FORCIBLE					
ROBBERY	2				2
AGGRAVATED ASSAULT	14	4			18
BURGLARY	7		5		12
MOTOR VEHICLE THEFT					
ARSON					
LIQUOR LAW ARRESTS					
LIQUOR LAW VIOLATIONS REFERRED FOR DISCIPLINARY ACTION	7				7
DRUG ARREST	1			1	2
DRUG LAW VIOLATIONS REFERRED FOR DISCIPLINARY ACTION	17			1	18
ILLEGAL WEAPONS POSSESSION ARRESTS					
ILLEGAL WEAPONS POSSESSION VIOLATIONS REFERRED FOR DISCIPLINARY ACTION					

# **Coppin State Crime Statistics**FOR THE YEAR 2008

OFFENSE	ON-CAMPUS	RESIDENTIAL FACILITIES	NON-CAMPUS	PUBLIC PROPERTY	TOTAL
MURDER/NONNEGLIGENT MANSLAUGHTER					
NEGLIGENT MANSLAUGHTER					
SEX OFFENSES, FORCIBLE				1	1
SEX OFFENSES, NON-FORCIBLE					
ROBBERY					
AGGRAVATED ASSAULT	6	2		1	9
BURGLARY	4	4			8
MOTOR VEHICLE THEFT				1	1
ARSON					
LIQUOR LAW ARRESTS					
LIQUOR LAW VIOLATIONS REFERRED FOR DISCIPLINARY ACTION	1	8			9
DRUG ARREST		1			1
DRUG LAW VIOLATIONS REFERRED FOR DISCIPLINARY ACTION		10			10
ILLEGAL WEAPONS POSSESSION ARRESTS					
ILLEGAL WEAPONS POSSESSION VIOLATIONS REFERRED FOR DISCIPLINARY ACTION		1			1

