



COPPIN STATE UNIVERSITY

AFRICAN AMERICAN HISTORY MONTH COMMITTEE

THE 24th ANNUAL AFRICAN MARKETPLACE

WEDNESDAY, MARCH 30, 2022 – 9:00 AM TO 5:00 PM

TAWES STUDENT CENTER – 2500 W. NORTH AVENUE – BALTIMORE, MD 21216

The Twenty Fourth Annual African American Marketplace is scheduled for Wednesday, March 30, 2022, 9:00 am to 5:00 pm in the Tawes Center. If you wish to be a vendor at this year's Marketplace, please complete the response form and return it with your payment by March 25, 2022.

VENDOR TERMS

USE OF SPACE: No Vendor shall sublet, assign or share any part of the space allocated to them without consent of the Coppin African American History Month Committee (CAAHMC). Solicitation or demonstrations by vendors must be confined within the bounds of their respective vendor area. Aisle space should not be used for vending purposes, displaying signs, solicitations, or distribution of promotional materials for vending purposes.

COVID POLICY: ALL vendors wishing to do business on Coppin's Campus must show proof of vaccination (two shots, plus the booster). UPDATE: Mask are not mandatory, but safe and healthy practices are supported.

APPEARANCE OF VENDOR TABLE SPACE: Vendor Table presentations should be arranged so that they do not obstruct the general view, nor hide the tables of other vendors. All parts of the vendor presentation and table must lend itself to an attractive appearance. Management reserves the right to cancel any vendor table that does not conform to the CAAHMC standards. If there is such restriction or eviction, CAAHMC is not liable for any refund or other vendor expenses. Vendor will be required to vacate the premises immediately and as expediently as reasonable possible.

SALES: Vendors are permitted to make sales in the assigned vendor Marketplace area. Obtaining the appropriate licenses/permits, as required by law, collecting and remitting sales taxes and any other legal business requirements are solely the responsibility of the vendor.

DAMAGE TO THE FACILITY/EQUIPMENT: The Vendor must surrender space occupied by them in the same condition as when space was initially assigned. The Vendor or agent shall not injure or deface the walls, columns or floors of the facility, the table, equipment or furniture provided. When such damage appears, the Vendor shall be liable to the owners of the property so damaged.

STORAGE: All goods are stored at the vendor's risk. Management shall not be liable for any injury, damage, loss, theft, destruction, including, not by way of limitation, damage from atmospheric conditions or rust, negligence (whether caused by ourselves, our agents, employees or other) failure to act, breach of contract, breach of warranty, water, condensation, fire, floods, acts of God, or any act beyond our control.

CANCELLATION OF MARKETPLACE: If fire strike or other circumstance beyond the control of CAAHMC cause the Marketplace to be cancelled, full refund of Vendor's table/space fees will be made. If the event is rescheduled, the Vendor will have the option of vending on the alternate date without the need to process a refund, or to request the refund. Only the total amount for use of the space will be refunded; no other fees associated with vending at the event incurred by the Vendor will be distributed.

FAILURE TO OCCUPY SPACE: Space not occupied by 12:00 pm will be forfeited by the Vendor. This space may be reassigned, removed or repurposed by CAAHMC. No refunds will be given for failure to occupy.

RESPONSIBILITY OF CAAHMC AND COPPIN STATE UNIVERSITY: Vendor assumes entire responsibility and hereby agrees to protect, indemnify, defend, and hold the CAAHMC and Coppin State University as a whole harmless against all claims. In addition, Vendor acknowledges that Coppin State University does not maintain insurance covering Vendor's property and that is the sole responsibility of the Vendor to obtain business interruption and property damage insurance covering such losses by the Vendor.

ROUTINE SECURITY TO THE MARKETPLACE IS PROVIDED: Vendors take sole responsibility for securing possessions before, during and after the hours of the Marketplace while on the campus.

